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Sponsored by

**SEASON OPENER 2022-23**

**Apprenticeship Summit**

**WORKBOOK**

# Logo, company name Description automatically generatedWelcome

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The role of apprenticeship providers has never been more important.

We say that a lot – but this year, it feels a greater reality. The UK workforce is continuing to undergo massive change. Whether it’s post-Covid / post-Brexit responses, the ‘great resignation’, recruitment challenges or ongoing skills gaps, employers are having to rethinking their workforce strategy.

The relationships you develop with employers and the two-way design and delivery of apprenticeships is essential in developing the effective workforce employers need.

That’s why we’re hosting this practical event – to help you get under the skin of what it means to work effectively with employers, to review your own practice, and help you and your staff access the right CPD throughout the year.

Our experts work with many apprenticeship managers and their teams, and are trusted across the sector, and by government to advise on and develop apprenticeship delivery. But most of our expertise has been developed through working with you, our loyal friends and clients. Your commitment to apprentices, to their careers and their futures is what drives us. That’s why this is free event, part of our two-way relationship. It’s been made possible by our partners at **NCFE** who I want to thank for sponsoring today’s event.

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It’s going to be a fast-paced interactive session, so you’re going to need to be on your toes (and keyboards!). Get involved, enjoy your day, stay in touch and thanks for being part of the network.

**Tim Chewter**

Summit Chair, SDN

# Logo, company name Description automatically generatedProgramme

Today will be a mix of input and interaction.

You’ll hear our team’s thoughts about the year ahead, focussing on what we feel are four important topics for apprenticeship providers right now:

* Employers as the champion or thief of quality
* Employers as the co-designers of the curriculum
* Employers as coaches and mentors
* Training apprentices for the future world of work

You’ll have chances throughout to input through polls, postings and Q&As.

The plan is for a fast-paced run through, to help you frame your organisational and personal development needs for the year ahead.

Use the checklist on page 6 to keep track of your priorities.

If you need technical help during the day, send a CHAT message to “Strategic Development Network”.

|  |  |  |
| --- | --- | --- |
| **Welcome** | Tim Chewter | 9.00 am |
| **The challenge and opportunity** | Arit Eminue | 9.10 am |
| **Hearing from you (interactive)** | Erica Farmer | 9.25 am |
| **Employers as the champion or thief of quality** | Louise Doyle | 9.35 am |
| **Employers as co-designers of the curriculum** | Chris Cherry | 9.55 am |
| **Breakout 1 - Choice between AM topics** | Louise and Chris | 10.15 am |
| **Break** | All | 10.45 am |
| **NCFE (SEND)** | Suzanne Slater | 11.05 am |
| **CPD programme – for your staff** | SDN | 11.15 am |
| **Employers as coaches and mentors** | Simon Shaw | 11.25 am |
| **Training apprentices for the future world of work** | Erica Farmer | 11.45 am |
| **Breakout 2 - Choice between PM topics** | Simon and Erica | 12.05 pm |
| **Q&A Panel** | All | 12.35 pm |
| **Closing reflections** | SDN | 12.55 pm |
| **Summit close** | Tim Chewter | 1:00pm |

# Logo, company name Description automatically generatedPollEverywhere

**We will be using PollEverywhere throughout today’s event**

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**Please log in via a browser**

**on your computer or smartphone.**

**Select or type your answers when prompted.**

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# Sponsor

# Notes

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# Logo Description automatically generatedMy actions and priorities

# Logo, company name Description automatically generatedCPD programme – for your staff

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Description automatically generatedWhether you’re a senior manager, curriculum lead or involved in the day-to-day delivery of apprenticeships, it is vital you continually review your practice and drive improvements. Our new programme of CPD will help you do just that.

Funding and compliance

|  |  |  |  |
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| Event | Type | Date | Action |
| The fundamentals of Apprenticeship Compliance and what this means for your role | 3-part webinar series (4 hrs) | 28 September – 5 October | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/the-fundamentals-of-apprenticeship-compliance/) |
| How to practically implement the new 2022-23 Apprenticeship Funding Rules | Masterclass (3½ hrs) | 27 September | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/in-depth-webinar-how-to-practically-implement-the-new-2022-23-apprenticeship-funding-rules-27-sep/) |
| Apprenticeship Compliance for Leaders | 3 -part webinar series (4½ hrs) | 20-28 October | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/apprenticeship-compliance-for-leaders/) |
| Meeting the compliance challenges of apprenticeships initial assessment in 2022/23 | Webinar (2 hrs) | 31 October | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/meeting-the-compliance-challenges-of-apprenticeships-initial-assessment-in-2022-23-31st-october/) |
| Apprenticeship Costings 2022/23 | 3-part webinar  series (3 hrs) | 27 October – 3 November | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/webinar-series-getting-your-costings-right-starts-27-oct/) |
| Subcontracting Compliance | Webinar (2 hrs) | 7 November | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |

Curriculum design and delivery

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| Event | Type | Date | Action |
| Apprenticeship curriculum design | Masterclass (3½ hrs) | 17 November | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/masterclass-in-apprenticeship-curriculum-design-17-november/) |
| Developing your coaching and mentoring skills to improve apprentice success | Webinar series | 24 November – 16 February | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/webinar-series-developing-your-coaching-and-mentoring-skills-to-improve-apprentice-success-starting-24-november/) |
| Conducting progress reviews and target setting | Masterclass (3½ hrs) | 8 December | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/masterclass-conducting-progress-reviews-and-target-setting-8-december/) |
| How to design and deliver a great online session | In House Course | Bespoke | [**Enquire**](https://www.strategicdevelopmentnetwork.co.uk/design-and-deliver-a-great-online-session/) |

Quality and inspection

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| Event | Type | Date | Action |
| Using the Ofsted EIF to support effective SAR and QIP development for apprenticeship providers | Webinar (1½ hrs) | 29 September | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/webinar-eif-to-support-effective-sar-and-qip-29-sep-2/) |
| Preparing for your Early Monitoring Visit as an HEI | Masterclass (3½ hrs) | 17 October | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/masterclass-preparing-for-emvs-as-an-hei-17-october/) |
| Using Deep Dives in Quality Assurance | Webinar (1½ hrs) | 5 December | [[**Register**](https://www.strategicdevelopmentnetwork.co.uk/webinar-using-deep-dives-in-quality-assurance-5-dec-2/)](https://www.strategicdevelopmentnetwork.co.uk/webinar-using-deep-dives-in-quality-assurance-5-dec-2/) |
| Developing your quality cycle for apprenticeships | Webinar (1 hr) | 14 November | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |
| Preparing for OFSTED Inspections | Masterclass (3½ hrs) | 16 January 2023 | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |
| Self-assessing brilliantly | Webinar (1 hr) | 23 January 2023 | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |
| Quality Assurance and the role of the IQA in apprenticeship standards | Webinar (2½ hrs) | 9 February 2023 | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |
| Undertaking Joint Scrutiny as an IQA | Masterclass (2½ hrs) | 9 March 2023 | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |
| Preparing for Ofsted inspections as an HEI | Masterclass (3½ hrs) | April 2023 TBC | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |
| IQA skills development series | 2-part webinar  series (5 hrs) | 17-24 April 2023 | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |

Business Development / employer engagement

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| Event | Type | Date | Action |
| Rethinking your business development strategy for apprenticeships | Workshop (½-day) | 13 December | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/workshop-rethinking-your-business-development-strategy-for-apprenticeships-13-december/) |
| Growing apprenticeship starts and your work with employers – approaches, tools and techniques | 2-part webinar  series (3 hrs) | 17-19 January 2023 | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/2-part-webinar-series-growing-apprenticeship-starts-and-your-work-with-employers-approaches-tools-and-techniques-starting-17-january-2023/) |

Assessment

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| Event | Type | Date | Action |
| Level 3 Award in Undertaking End-Point Assessment | Online Course | Starting 4 November | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/level-3-award-in-undertaking-end-point-assessment-online-course-starting-november/) |
| Level 3 Award in Undertaking End-Point Assessment (In-house) | In House Course | Bespoke | [**Enquire**](https://www.strategicdevelopmentnetwork.co.uk/l3-epa-course-online-learning-in-house/) |

Governance

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| Event | Type | Date | Action |
| Developing effective governance as an ITP | Workshop series | 19 October - 30 November | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/workshop-series-developing-effective-governance-as-an-itp-starting-19-october/) |

Safeguarding, Prevent and British Values

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| Event | Type | Date | Action |
| Digital Safeguarding | Workshop (½-day) | 18 October | [**Register**](https://www.strategicdevelopmentnetwork.co.uk/online-workshop-digital-safeguarding-18-october-2022/) |
| Prevent and embedding British Values | 2-part webinar  series (2½ hrs) | TBC | [**Express interest**](https://www.surveymonkey.co.uk/r/P35JDPR) |

# Logo, company name Description automatically generatedSupporting you this year

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| **One-to-one support**  Our team of industry-leading consultants help providers to:   * **Set up** as a new apprenticeship provider * Establish robust **compliance** and audit systems * Develop **curriculum** and delivery materials * Design robust initial and formative **assessments**, and progress reviews * Prepare apprentices for the **gateway and end-point assessment** * Develop effective **business development** and marketing approaches * Improve the **quality** of your provision   [Chat to the team](mailto:zoe@strategicdevelopmentnetwork.co.uk) to find out more. | **Developing resources**  From large-scale toolkits to individual training and assessment materials, SDN has been at the forefront of [resource development](https://www.strategicdevelopmentnetwork.co.uk/government/) for providers, EPAOs and employers.  [Let us know](mailto:tim@strategicdevelopmentnetwork.co.uk) how we can help develop the resources and tools you need. |
| **Our work with government**  SDN is a trusted partner with government departments, and provider, employer and industry bodies. Our team has been instrumental in helping thousands of providers and employers across the country to understand, prepare and deliver skills programmes and initiatives such as apprenticeships and T Levels. Find out more [here](https://www.strategicdevelopmentnetwork.co.uk/government/). |
| *“It’s amazing the difference SDN’s support has had in moving us forward. The breadth of SDN’s expertise has provided all we need from a single partner.”*  *“This was by far the best support we received – SDN were incredibly knowledgeable, professional and efficient. Although there was a great deal to get our head around, SDN made it all seem achievable.”* |

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**Thanks for joining**

**We’re looking forward to working with you this year**

**t: 01622 962 411**

**e:** [**hello@strategicdevelopmentnetwork.co.uk**](mailto:hello@strategicdevelopmentnetwork.co.uk)